

THE STATE OF TEXAS  
vs.

CASE #: \_\_\_\_\_  
HARRIS COUNTY CRIMINAL COURT # \_\_\_\_\_  
CURRENT DATE: \_\_\_\_\_  
NEXT COURT DATE: \_\_\_\_\_

For the charge: \_\_\_\_\_

### NOTICE OF NEXT COURT DATE

Your next court date is on \_\_\_\_\_ at \_\_\_\_\_ : \_\_\_\_\_ .M. at the  
**Criminal Justice Center**, 1201 Franklin St., Houston. **FLOOR #:** \_\_\_\_\_ **COURT #:** \_\_\_\_\_ .

On the court date above, you:  **MUST APPEAR** to avoid arrest warrant  **DO NOT NEED TO APPEAR.** For next steps, check in with your lawyer after the court date above.

★ For more helpful information, see *handout: Important Information about your Next Court Date* ★

DEFENDANT'S SIGNATURE \_\_\_\_\_  
 On Bond.  In Jail  Appearance Waived  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_



★ **REMINDERS** help many people remember to go to court and avoid re-arrest. Sign up here:

CELL PHONE or HOME PHONE (circle)  Yes, send reminders!  
EMAIL ADDRESS  Yes, send reminders!

The State has offered:  The State and Defense agree as follows:

Attorney for the State: Signature \_\_\_\_\_

Attorney for the Defendant: Bar Number \_\_\_\_\_ SPN \_\_\_\_\_

Attorney for the Defendant: Name (print)  Retained  Appointed

Attorney for the Defendant: Email Address \_\_\_\_\_

Attorney for the Defendant: Signature \_\_\_\_\_

Attorney for the Defendant: Phone Number \_\_\_\_\_

#### FOR COURT STAFF USE

Reset By:  Defense  Prosecution  Court

Setting Type:  Regular–Appearance Waived  Regular–Appearance not Waived  
 Required–Appearance Waived  Required–Appearance not Waived

#### Setting Reason:

ARRG  DPII  JTRL  MCRH  PTCR  PTMO  
 CTRL  DPIH  MAJ / MRPH  MOTN  PTID  RDLH / XDLH  
 DISM  DPIV  MCH  NTRL  PTIH  SFBF  
 DISP  FELP  MCHJ  PLEA  PTDV  \_\_\_\_\_

#### Reason for Reset:

Attorney Not Present  D.A. Evaluate Case  Need Clearance Letter  Restitution Info  
 Complete Program:  D.A. Re-File as Felony  No Evaluation: \_\_\_\_\_  RIP  
 \_\_\_\_\_  Defendant Consider Offer  No Offense Report  To Hire Attorney  
 Compliance MAJ / MRP  Defendant Has New Case  No Video/Audio/Lab: \_\_\_\_\_  To Request Interpreter  
 D.A. Chief Unavailable  FELP  Refer to FCLD  \_\_\_\_\_

Setting Date Approved By:

\_\_\_\_\_  
Judge / Coordinator



\_\_\_\_\_  
Date Signed

## **IMPORTANT INFORMATION ABOUT YOUR NEXT COURT DATE**

★ *Helpful tip! Put date in phone ASAP / take photo now to remember court date and info.* ★

Your next court date is on \_\_\_\_\_ at \_\_\_\_ : \_\_\_\_ .M. at the  
**Criminal Justice Center**, 1201 Franklin St., Houston. **FLOOR #:** \_\_\_\_\_ **COURT #:** \_\_\_\_\_.

On the court date above, you:  **MUST APPEAR** to avoid arrest warrant  **DO NOT NEED TO APPEAR.** For next steps, check in with your lawyer after the court date above.

### **HELPFUL INFORMATION**

- **AVOID AN ARREST WARRANT:** Go to ALL court dates where you MUST APPEAR and follow any conditions from the judge. The court will notify you if there is a change to your requirements to appear.
- **HELP AND QUESTIONS:** Call your lawyer or Justice Navigators (713-274-4357), or go to [www.ccl.hctx.net/criminal/](http://www.ccl.hctx.net/criminal/). You can ask for a lawyer at no cost to you, if you cannot afford one. The judge will determine if you qualify.
- **RESCHEDULING:** You may request to reschedule “regular” court dates up to two times. A “required” court date cannot be rescheduled unless the Judge approves. See Notice of Next Court date form for your court date “setting type.”
- **MISSED COURT DATES:** If you miss your court date, you may have a warrant for your arrest and lose your bond. **Call your lawyer first** for advice on next steps, and then **to clear your warrant for missing the court date above, take action right away by either:**

⇒ **CALL:** immediately the Court Coordinator for your Court #.

*You can find the phone number by calling Justice Navigators at 713-274-4357 or using the Court Directory on top right page at [www.ccl.hctx.net/cr](http://www.ccl.hctx.net/cr)*

**OR**

⇒ **GO:** next Thursday to Open Hours Court from 8:30am-3pm at 1201 Franklin Street.

There, you can see any judge available that day.  
*Open Hours Court schedule is at [www.ccl.hctx.net/cr](http://www.ccl.hctx.net/cr)*